
Monterey Chapter Newsletter

American Society of Military Comptrollers

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P.O. BOX 8727, MONTEREY, CA 93943

President's Corner

After having been in office for a little over three months now, I finally got the chance to conduct a General Membership Meeting last week. This experience was very rewarding and made me appreciate my First Vice President, Sam Castellino, even more. Thank you, Sam, for all your hard work in obtaining the speakers for the August and September meetings, not to mention conducting the meetings.

With the holiday season approaching, our chapter will be conducting a toy drive for needy children of a local school. We will also be selling America Gift Check Coupon Books as a fund raiser. These books will be \$10 each and would be great stocking stuffers. Stop by and check them out at our November luncheon meeting. And don't miss our Christmas Party which will be held during Happy Hour at Embassy Suites on December 11. Thanks Rainy and Melodie for suggesting this. I hope to see you all there.

- Bev Lemon

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GUEST SPEAKER

**VICE ADMIRAL
JAMES F. AMERAULT
ASMC NATIONAL PRESIDENT**

TOPIC

"OPNAV N4 LOGISTICS VISION"

GENERAL MEMBERSHIP MEETING

DATE: November 3, 1998

TIME: 12 NOON – 1 PM

**WHERE: La Novia Room
Herrmann Hall
Naval Postgraduate
School**

**MENU: Brown Bag or
Cafeteria Choices**

Vice Admiral Amerault is currently the Deputy Chief of Naval Operations (Logistics). He graduated from the U.S. Naval Academy and was commissioned an Ensign in the Navy on June 9, 1965. He is a graduate of the U.S. Naval Postgraduate School (MS Operations Research) and the University of Utah (MA Middle East Affairs and Arabic), and was Navy's 1986-87 Federal Executive Fellow at the RAND Corporation, Santa Monica, California.

Vice Admiral Amerault served at-sea as Gunnery Officer and First Lieutenant in MASSEY (DD 778) and later as Officer in Charge, Patrol Craft Fast 52. He then served as Engineer Officer in TAYLOR (DD 468) and BENNER ((DD 801), and as Executive Officer in DUPONT (DD 941) and SIERRA (AD 18). He served as commissioning Commanding Officer in NICHOLAS (FFG 47) and later as Commanding Officer in SAMUEL GOMPERS (AD 37). Vice Admiral Amerault has also served as Staff Combat Information Center Officer for Commander, Cruiser Destroyer Group TWO. He commanded Destroyer Squadron SIX, Amphibious Group FOUR, and the Western Hemisphere Group. His shore assignments have included Deputy/Acting Director, Program Resource Appraisal Division (OP-81); Executive Assistant to the Director, Surface Warfare Division (N86); Director, Operations Division, Office of Budget and Reports of the Navy Comptroller; Director, Office of Budget in the office of the Assistant Secretary of the Navy (Financial Management & Comptroller) and Director, Fiscal Management Division (N82) in the office of the Chief of Naval Operations. He is currently serving as the Deputy Chief of Naval Operations (Logistics).

Medals he is authorized to wear include the Legion of Merit (six awards); the Bronze Star with V; the Meritorious Service Medal (two awards); the Joint Service Commendation Medal; the Navy Commendation Medal (three awards); and Vietnam, Desert Storm, and other campaign medals.

As the 1998-99 National President for ASMC, he will lead over 19,000 members from 143 chapters worldwide.

Vice Admiral Amerault and his wife, Cathy, reside in Centreville, Virginia with their children.

Planned Activities



Once again this year our Chapter will be conducting a Toy Drive for children that are less fortunate than us. If you, or anyone you know, would like to donate a gift, please see your Agency Vice President for the name of a child. Gifts will need to be available for delivery on or about December 11, 1998. Watch for flyers for more details.



Don't miss our Christmas Party during Happy Hour at Embassy Suites. From 5:30-7:30PM, December 11, you can enjoy Live Jazz and buffet. The buffet generally provides fried fish, crab rangoon, fried calamari rings, cheese and crackers. All this for \$2.00 per plate with wine tasting. Come out early (4:30PM) to get a seat and meet your fellow chapter members.

Planned Activities (Continued)

- Conduct Training Sessions
- Christmas Toy Drive for Children
- Conduct Miscellaneous Fund Raisers
- Attain 5 Star Status from National
- Attend San Diego PDI, May 25-28
- Meet with Agency Heads on 1999 PDI

Upcoming Meetings

November 3	General Membership Meeting Vice Admiral Amerault
November 4	Executive Board Meeting
December 2	Executive Board Meeting
December 11	Christmas Party 1630 at Embassy Suites
January 7	Executive Board Meeting
January 14	General Membership Meeting Joanne Hughes/Income Taxes
February 4	Executive Board Meeting
February 11	General Membership Meeting Dr. David Lamm, Acquisition Management
March 4	Executive Board Meeting
March 11	General Membership Meeting Defense Resource Management Institute Professor
April 1	Executive Board Meeting
April 8	General Membership Meeting
May 6	Executive Board Meeting
May 25-29	National PDI, San Diego

June 3 Executive Board Meeting

June 10 General Membership Meeting
Election of New Officers



Show Us Your Money!

Get a great stocking stuffer while helping your local ASMC Chapter raise funds. We will be selling America Gift Check Coupon Books for \$10. These books contain coupons good for several things, such as buy one dinner, get one free. The books are available for various counties. We will have books available from Monterey/Santa Cruz; Hollister/Gilroy/Morgan Hill; and Santa Clara County at our November 3 meeting. Stop buy and help out your Chapter.

Treasurer's Report

September: Terri Schreader reports our September 1, 1998 beginning balance was \$401.61. There were no deposits or disbursements made during the month of September giving our Chapter an ending balance of \$401.61 as of September 30, 1998. A corrected Treasurer's Report was received on October 28, 1998, reflecting a balance of \$410.61.

October: Terri Schreader reports our October 1, 1998, beginning balance was

\$410.61. There were deposits of \$460.00 and no disbursements made during the month of October giving our Chapter an ending balance of \$870.61 as of October 31, 1998.

Secretary's Minutes

September

Executive Board Meeting

The September executive board meeting was called to order by Sam Castellino, 1st Vice President. The meeting was held September 3, 1998 at the Naval Postgraduate School.

- The Treasurer's Report for the month of August was approved.
- The Secretary's Minutes covering the August Executive Board meeting was approved.

- Membership Roster.

Rainy Lowery, our Membership Director, will contact National to see how we can cross-reference monies received from them for new members to the names of members who joined our Chapter.

- Potential Speakers List.

Sam Castellino and Rainy Lowery will meet with the various departmental heads at the Naval Postgraduate School to solicit their assistance in developing a potential speakers list for our general membership meetings.

- Potential Amendments to our Constitution. Sam Castellino will discuss potential amendments to our Chapter's constitution at September's general membership meeting, scheduled for September 18, 1998 at the Naval Postgraduate School.

- Upcoming Guest Speaker for Sept. Guest speaker for our general membership meeting in September will be Mr. John Evans, Deputy Director for Revolving Funds, Program/Budget, Office of the Under Secretary of Defense (Comptroller).

September

General Membership Meeting

The September general membership meeting was called to order by Sam Castellino. The meeting was held September 18, 1998 in the La Novia Room of the Naval Postgraduate School.

- The Treasurer's Report for the month of August was approved.

- Secretary's Minutes covering the August general membership meeting was approved.

- Membership Survey.

All members were asked to complete the membership survey that was at the back of their August newsletter. Their response will determine the direction of the Chapter for the coming year.

- Headquarter's Ballot.

National has asked each chapter to vote on payment of dues by Life Members and expanded rights for Associate Members. How the individual chapters voted would determine how National resolves both issues. Our Chapter's vote will be cast based upon the majority vote of our membership. The Vice Presidents will be emailing each of their members a ballot that he could annotate and return for tabulation. Our vote is due into National by October 30.

- Guest Speaker.

Sam Castellino introduced Mr. John M. Evans, Deputy Director for Revolving Funds, Program/Budget, Office of the Under Secretary of Defense (Comptroller), as our guest speaker. Mr. Evans spoke on working capital funds, defense reform initiatives, and financial reform initiatives. In appreciation for speaking, Mr. Evans was presented with a Couroc tray with the Chapter's otter design.

- Next Executive Board Meeting.

The next Executive Board meeting will be October 8 at the Seaside OpLoc.

October

Executive Board Meeting

The meeting was called to order by Bev Lemon at approximately 11:40AM, October 8, 1998, in the Operation Mongoose Conference Room 3-34-008. Committee members attending were Sam Castellino, Dave Riney, Melodie Pehr, Rainy Lowery, and Terri Schreader.

Director's memos were provided to vice president's for their review. Bev confirmed the October meeting flyer had been successfully received via EMAIL. She asked everyone to help find a new Newsletter Editor. Terri stated there should be an additional \$200 in the treasury next month after deposits from memberships and the PDI airfare refund check. Bev provided Terri the originals of the vouchers for the initial purchase of the PDI airline tickets. She requested Terri retain these with the Chapter Books. Sam explained the promotional material that Doug Moses was provided. The board approved presenting the By-Law changes at the November General Meeting for member approval. Several National Constitution ballots were provided to Bev. America Gift Checks were discussed as a fundraiser for Christmas gifts. Cost is \$10 and some member's desire Monterey, Santa Clara, and Morgan Hill/Gilroy/Hollister books. We plan to have, at a minimum, samples available at the November General Membership meeting. The Member Survey was discussed. It was decided the survey needed to be EMAIL'd separately to all members. Bev said she would forward it to all VP's following the meeting. Rainy volunteered to review the CPE Credit Package for our membership. She will also reconcile the membership receipts with the new member roster and treasurer. Rainy reported that she is working on a membership drive plan for incoming NPS students. We also plan to have a membership drive in May at the International Day. Rainy volunteered to contact Vice Admiral Amerault to see if he could speak at our November meeting. Melodie and Rainy suggested having our Christmas Party at Embassy Suites during their Jazz Happy Hour. This was agreed upon by the committee members. Guest speakers were approved for January and February. Bev announced that Ken Mitchell has obtained a list of volunteer activities in support of our Community Activity Program. He plans to present this at the November Executive Board Meeting.

The meeting was adjourned at approximately 1PM.

October

General Membership Meeting

The October general membership meeting was called to order by Bev Lemon, President. The meeting was held October 14, 1998 at the Seaside OpLoc.

- The Treasurer's Report for the month of September was approved.
- The Secretary's Minutes covering the September general membership meeting was approved.

• Newsletter Editor Vacancy--Bev Lemon told members we need a Newsletter Editor. She requested interested candidates call her for details on the position.

• Membership Ballot--Our members will be asked to vote by ballot on proposed changes in Life Membership and Associate Membership. Proposed changes will have Life Members (i.e., those members with 20 years or more in ASMC) paying yearly dues; and allow Associate Members the right to vote, make motions, and hold office.

• Amendments to Our Constitution. Proposed amendments to our Chapter's constitution will be voted on at the next general membership meeting. The amendments, which were approved by the Executive Board, remove old references to Ft Ord and create job descriptions for Community Activities Director and Retired Membership Representative. (A copy of the amended constitution is at the end of this newsletter).

• Membership Survey--Bev Lemon requested all members not to forget to complete and return their membership survey. We're looking for your ideas.

• Membership Drive--Rainy Lowery is working with the Naval Postgraduate School and the Defense Resource Management Institute to obtain a list of incoming students so we could solicit their membership in our Chapter. Membership applications can be obtained from Rainy, any Executive Board member, or the ASMC Web Site.

• Fund Raiser for Needy Children--We plan on participating in a fundraiser for needy children around the holidays similar to last year. More info to follow.

• "Gift Check" Fund Raiser--We plan on

selling "Gift Check" coupon books. These are great stocking stuffers. The cost \$10 with \$5 going to our Chapter. We hope to have them available at the November general membership meeting.

- Mid-Year National Conference Meeting--Bev Lemon will be attending the Mid-year National Conference Meeting for Presidents on November 17-19 in Washington, DC. While there she will meet with the San Diego National PDI Chairperson to discuss the possibility of members of our Chapter volunteering to help at the San Diego PDI.
- Guest Speaker for November--VADM Amerault will be guest speaker at our November general membership meeting to be held November 3 in the La Novia Room of the Naval Postgraduate School. VADM Amerault's topic will be "OPNAV N4 Logistics Vision".
- ASMC Christmas Party--We will have a Christmas Party as part of Embassy Suites' Happy Hour. It will be our social gathering to get to know our fellow ASMC members. Happy Hour has good Jazz, a \$2.00 Buffet with free wine tasting, and a Cash Bar where margaritas go for \$3.00. Members will pay their own expenses.
- Guest Speaker for January--Joanne Hughes, our Retired Member Rep, will speak on Income Tax Issues. Members with specific tax questions may EMAIL them to their Vice President or directly to Joanne at CRAFTYJO@aol.com.
- Guest Speaker for February--Dr. David Lamm, Naval Post Graduate School, will speak on acquisition management
- Guest Speaker for March--Defense Resource Management Institute representative will speak on resource management issues.
- October Guest Speaker--Bev Lemon introduced David Swanson, President, Central Coast Chapter of the Association of Government Accountants and Sulema Gaughran, Vice President. Sulema conducted the AGA business meeting and then David introduced our guest speaker, Mr. Robert P. McNamara. Mr. McNamara spoke on the past consolidation of finance and accounting activities, the defense reform initiative, strategies for outsourcing, and fraud and internal controls.

Mr. McNamara serves as the Deputy Director of the Customer Support and Internal Control Deputate of the Defense Finance and Accounting Service (DFAS). In this position, he oversees the agency's public affairs, customer service, and administrative functions. Mr. McNamara also serves as the Director of the Fraud and Internal Review Directorate where he directs and manages the agency's internal controls, audit, and Operation Mongoose programs. He served as the Acting Deputy Director of the Plans and Management Deputate from March 1994 until September 1998. In that capacity, he directed & managed the development, implementation, and execution of DFAS strategic, contingency, continuity of operations, and wartime plans which support national defense and OSD goals. Mr. McNamara was also responsible for managing and planning the consolidation of over 300 DFAS activities into a limited number of new Operating Locations.

Mr. McNamara holds a Bachelor of Arts degree in accounting from St. Vincent College, Latrobe, Pennsylvania, and a Masters of Business Administration from Fairleigh Dickinson University, Rutherford, New Jersey. He is also a Certified Public Accountant. Mr. McNamara has served as President of the Indianapolis Chapter of ASMC and is a past President of the Indianapolis Chapter of the AGA and the North Central Regional Vice-President of the AGA.

Bev Lemon presented him with a Monterey Chapter Otter Couroc Tray as a token of appreciation for speaking.

A motion was made by David L. Swanson and seconded by Sam Castellino to adjourn the meeting at approximately 12:55PM.

Membership Survey

We've only received one membership survey so far. We need your ideas, so please EMAIL them to any of the Executive Committee Members listed in this newsletter.



AGA Corner

The Association of Government Accountants is proud of the up-to-date government financial management news and information it provides its members, but above all, it is proud of its members and officers who excel in their profession and in helping the association grow across the country. During this transitional period when some AGA Central Coast Chapter officers are relocating outside the Bay area, we welcome new and long-time members to volunteer as officers. Although membership to AGA is above all a fellowship experience for its professionals, more can be gained from being actively involved. Having a leadership role and a hands-on approach can be much more rewarding in expanding your skills and in sharing your knowledge with others. The Certified Government Financial Manager's certification continues to be a focus of the association and we ask our current CGFMs to assist individuals interested in applying. Again, we welcome our new members and the continued support of continuing chapter members in maintaining and expanding their role in the AGA Central Coast Chapter.

Please browse the AGA web page at <http://www.rutgers.edu/accounting/raw/aga.home.htm>

Member News

Welcome new members LTC Randall Stage and Rainy Lowery.

Congratulations to Bev Lemon on graduating from the Professional Military Comptroller School.

Farewell to Sulema Gaughran. She has accepted a reassignment to DFAS-HQ Accounting.

Farewell to David Swanson. He has accepted a reassignment to DFAS-HQ, Customer Support and Internal Controls



National's News

Ballots were distributed to all members asking them to vote on proposed changes in Life Membership and Associate Membership. Proposed changes will have Life Members (i.e., those members with 20 years or more in ASMC) paying yearly dues; and allow Associate Members the right to vote, make motions, and hold office. Results of the voting to date are as follows (suspense is Oct 28):

- Life Members (i.e., those members with 20 years or more in ASMC) paying yearly dues. YES--16 NO-7
- Allow Associate Members the right to vote, make motions, and hold office. YES--20 NO-3



Training News

Mr. Jim Alexander spoke at a recent AGA meeting and has offered to teach an Investment Course on Monday evenings. The course is seven weeks long, approximately 1.5 hours per class. Cost is \$25 which includes all materials. If you, or anyone you know of, are interested in attending the course, please contact Dan Janusz at 583-1255.

Feature Article

Privatization or Outsourcing, Will It Affect You?

In this changing world of political regimes and administrations, have you ever wondered if your job secure? In the following paragraphs, you will learn the difference between privatization and A-76 cost comparison studies, that insufficient data exists to substantiate which concept is best, and that a recent decision to review functions involving entitlements supports the fact that not all government jobs are secure.

Privatization is a form of outsourcing in the public sector. It involves the transfer or outright sale of government assets to a private company, which then performs the support work once conducted by military or civil service employees (1:67).

A-76 cost comparison studies are a result of the Office of Management and Budget (OMB) Circular A-76 which requires federal agencies, in certain instances, to contract out activities to commercial firms rather than perform them in-house based upon cost and cost-related factors (2:239-240). Functions that were inherently governmental and had to be performed by government employees, such as acts requiring discretionary authority and acts involving monetary authority and entitlements, were exempt (2:241-242). The Department of Defense excludes functions such as the command of military forces, specifically the leadership of military personnel who are members of the combat, combat

support, or combat service support role; the direction and control of intelligence and counter-intelligence operations; and the direct conduct of criminal investigations (2:242-243).

On April 1, 1996, OMB Circular A-76, Revised Supplemental Handbook, Performance of Commercial Activities, changed the rules to allow decisions to contract out to be based upon "best value" to the government (2:240). Best value source selection allows the agency to reserve the right to trade-off cost and technical considerations in selecting the successful offeror (2:245).

The A-76 process starts when an agency determines that a function they perform is not inherently governmental. An A-76 cost comparison study is directed which involves developing a performance work statement (PWS) which analyzes the tasks to be done, provides the scope of work, and provides the basis for all compared costs. The agency then prepares a management plan that describes the most efficient organization (MEO). The MEO details how the agency will perform the work described in the PWS more efficiently than the competitor. The agency calculates their cost estimate based on the MEO and solicits bids from the private sector. Once the agency receives the bids, they select the lowest, technically acceptable bid and adjust the bid to arrive at the real cost of the contracting out (2:243).

The Department of Defense (DoD) conducted over 2,100 A-76 cost comparison studies between 1978 and 1994 (4:7). These competitions mostly involved low-skilled work such as commissary operations, family housing and grounds maintenance, administrative and custodial services, and food and guard services with low capital investment and unskilled labor which was easily defined in the PWS. The private sector won approximately 50 percent of the bids and the government won approximately 50 percent of the bids (4:8). The A-76 savings resulted in \$1.5 billion in annual savings, more than 30 percent of total function costs (3:30A). However, a "1990 evaluation of DoD savings data showed that neither DoD nor OMB had reliable data on which

to assess the soundness of savings estimates" (4:8). Furthermore, the Defense Finance and Accounting Service is currently conducting A-76 cost comparison studies of civilian pay and retired and annuitant pay which implies that inherently governmental acts involving monetary authority and entitlements are no longer exempt.

Since its dedication in 1951, private contractors have run the technical functions at the Air Force Materiel Command's Arnold Engineering Development Center, Arnold Air Force Base (AFB), TN. Additionally, private contractors conduct all support functions at Vance AFB, OK, part of the Air Education and Training Command and have for the past 35 years. They produced the same number of new pilots as other AETC bases; however, their annual cost was several million dollars less than the other bases (1:73). Recently, one Defense Logistics Agency privatization initiative resulted in customers receiving their prescription drugs 75-90 percent faster and at a 25-35 percent cost reduction (1:67).

It appears there are no clear-cut conclusions as to whether privatization is better than A-76 cost comparison studies. Unfortunately, there is a lack of sufficient and reliable data to support a concrete distinction between the concepts. Furthermore, it appears no government job is secure.

Item #	BIBLIOGRAPHY
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2	Lang, Gregory E., Maj "Best Value Source Selection in the A-76 Process." <i>Air Force Law Review</i> , vol 43 (1997), 239-258
3	United States Defense Science Board Task Force on Outsourcing and Privatization. <i>Report of the Defense Science Board Task Force on Outsourcing and Privatization</i> . Washington, D.C.: Office of the Under Secretary of Defense for Acquisition & Technology, Aug 96

- 4 Warren, David R. *Defense Outsourcing: Challenges Facing DoD As It Attempts to Save Billions in Infrastructure Costs*: Statement of David R. Warren, Director, Defense Management Issues, National Security and International Affairs Division, before the Subcommittee on Readiness, Committee on National Security, House of Representatives. Washington, D.C.: The Office, 1997

The feature article was written by Bev Lemon while attending the Professional Military Comptroller School.

January Meeting

Joanne Hughes, our own Retired Member Representative, has graciously volunteered to be our guest speaker at the membership luncheon on January 14, 1999, at 11:30AM - 1PM in Room 3-34-008, DoD Center at Monterey Bay. She will talk about Income Taxes and answer any questions you may have.

If you have any questions you would like researched, you may EMAIL them to her at craftyjo@aol.com. Below is a survey questionnaire from Joanne that will help her prepare her presentation. You are requested to fill it out and EMAIL it to her at craftyjo@aol.com. Hope to see you all there.

TAX QUESTIONS:

1. DO YOU CONTRIBUTE TO THE THRIFT PLAN (401k). IF NOT WHY?
 - A. CAN'T AFFORD IT
 - B. DON'T UNDERSTAND THE ADVANTAGE
 - C. I ALREADY BUY STOCKS THROUGH ANOTHER PLAN
 - D. I CONTRIBUTE TO AN IRA
2. DO YOU CONTRIBUTE TO AN IRA? IS IT A ROTH IRA?
3. IF YOU CONTRIBUTE TO AN IRA, IS IT THROUGH A BANK?
4. DO YOU PLAY THE LOTTERY? DO YOU GO TO TAHOE OR RENO? WHAT DO YOU DO WITH YOUR NON WINNING LOTTERY TICKETS?

5. DO YOU PAY CHILDCARE? DO YOU TAKE THE CHILDCARE DEDUCTION ON YOUR TAX RETURN?

6. ARE YOU CURRENTLY PAYING ON A STUDENT LOAN? WHEN DID YOU START THE PAYMENTS? ARE YOU KEEPING TRACK OF YOUR PAYMENTS?

7. ARE YOU PLANNING ON BUYING A HOUSE THIS YEAR? 1998? 1999?

8. DID YOU REFINANCE YOUR HOUSE THIS YEAR?

9. DID YOU GET MARRIED THIS YEAR? DO YOU KNOW WHAT YOUR FILING CHOICES WILL BE?

10. IF YOU ARE MILITARY, DO YOU KNOW WHAT STATE IS LISTED AS YOUR HOME OF RECORD? DO YOU KNOW WHAT STATE YOU MUST FILE FOR TAX PURPOSES?

Points of Contact

Chapter President - Bev Lemon
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Newsletter Editor - Vacant & WANTED

Retired Member Rep - Joanne Hughes
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H A P P Y
H A L L O W E E N

Amended Constitution

AMERICAN SOCIETY OF MILITARY COMPTROLLERS
MONTEREY CHAPTER

CONSTITUTION
OF THE
AMERICAN SOCIETY OF MILITARY COMPTROLLERS

ARTICLE I - Name

The name of this organization will be the "Monterey Chapter of the American Society of Military Comptrollers". Military comptrollership is defined as the profession of comptrollership in the Department of Defense and the Coast Guard, to include the fields of financial and general management, accounting, finance, budgeting, programming, reporting, statistics, auditing, cost analysis, management analysis and supporting activities in management/industrial engineering, information management, operations research/systems analysis, manpower management and such other fields as the National Council may designate. It is a local organization, but it will be affiliated with the National Organization, American Society of Military Comptrollers, 225 Reinekers Lane, Suite 250, Alexandria, Virginia 22314.

ARTICLE II - Purpose of the Chapter

Section 1. The purpose of this Chapter is to:

- a. Afford a means by which members on the Monterey Peninsula who are or have been engaged in Comptrollership may, through combined action, application of advance knowledge, techniques and sound management, assist in maintaining and improving the high standards of Comptrollership;
- b. Foster a spirit of good will and good fellowship among its members;
- c. Perpetuate the traditions growing out of their service together in and with the Armed Forces of the United States of America;
- d. Promote education and training in Comptrollership;
- e. Exchange ideas and techniques of dealing with common problems of the Services;

Section 2. To fulfill this purpose, the Chapter will:

a. Conduct meetings, attend conventions, seminars, and other professional meetings;

b. Initiate and exchange correspondence;

c. Contribute to the National Society's publications in which ideas and professional information concerning Military Comptrollership are exchanged;

d. Foster training opportunities.

ARTICLE III - General Provisions

Section 1. The organization operates and exists on military installations only with the consent of the installation commanders. This consent is contingent on compliance with the requirements and conditions of all military regulations, specifically AR 210-1, and other appropriate DoD/government regulations.

Section 2. The Monterey Peninsula includes the Naval Postgraduate School, the Naval Support Activity at Monterey Bay, the Defense Language Institute Foreign Language Center, the Presidio of Monterey, the Defense Finance and Accounting Service - Seaside Operating Location, Operation Mongoose, the Defense Manpower Data Center, and other DoD/government activities located in Monterey County.

Section 3. All members will understand fully that they are personally liable if the assets of the organization are insufficient to discharge all liabilities. Additionally, all members are required to read the constitution and by-laws as a condition of membership.

Section 4. No individual member has the authority to commit or obligate Chapter funds. The President with a majority vote of the Executive Council is authorized to commit or expend funds in an amount up to one hundred dollars. Expenditures over one hundred dollars must be approved by a majority vote of the membership attending a regularly scheduled meeting.

Section 5. No military services nor their various agencies shall be obligated financially or otherwise, by any action of the organization, and the organization will not represent itself as an instrument of the United States Government.

Section 6. The organization's programs and activities will not prejudice or discredit the military services or other agencies of the United States Government.

Section 7. The organization will not engage in any activities which are in conflict with those authorized for Type 2 affiliated private organizations described in AR 210 or other appropriate DoD/government regulations.

Section 8. Basic Policies: The following are basic policies of this organization.

a. The "articles of organization" for the organization include this constitution and its by-laws, as from time to time amended. In the event of any conflict between this constitution and the by-laws, this constitution shall govern.

b. The organization shall be non-commercial, non-sectarian and non-partisan.

c. The name of the organization or the names of any members in their official capacities shall not be used in any connection with a commercial concern, or with any partisan interest, or for any purpose not appropriately related to promotion of the purposes of the organization.

d. The organization shall not, directly or indirectly, participate or intervene (in any way, including the publishing or distribution of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office; or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

e. The organization is formed exclusively for educational purposes as listed in Article II including, for such purposes, the making of contributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law).

f. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private person, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the organization shall be carrying on of propaganda or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene in (including the publishing or distribution of statements) any political provision of these articles, the organization shall not carry on any other activities not permitted (a) by any organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

g. The pronoun "he" used herein indicates male or female,

ARTICLE IV - Membership

Section 1. There will be four classes of membership:

a. Active members will be (or will have been) Commissioned Officers, Warrant Officers, Noncommissioned Officers, or Civil Service Employees who are or have been employed in the military comptrollership field and who, to remain in good standing, have paid the appropriate dues and fees.

b. Active members will also include Corporations (private Sector businesses) who are interested in Military Comptrollership and resources management through recognition, scholarship and exchange of professional ideas and knowledge.

c. Life members will be those Active Members who have been in good standing for twenty consecutive years, who have paid the Life membership fee, or who are past National Presidents.

d. Associate Members will be persons who, though not qualified for Active or Life Memberships, demonstrate an interest in the military comptrollership field and who, to remain in good standing, have paid the appropriate dues and fees.

e. Honorary memberships may be conferred upon persons making significant contributions to military comptrollership who are not eligible for, or who would not otherwise be expected to join, one of the other classes of membership.

Section 2. Applications for Active, Life, and Associate Memberships will be submitted through any ASMC member. Such applications will be forwarded to the Executive Director for processing. Honorary members will be nominated by the Chapter president and approved by the National President.

Section 3. Honorary and Associate Members have the right to speak at meetings but not to make motions, vote, or hold any office in the Society.

Section 4. Dues will be as established by the National Council. In addition to the national dues, the local Chapter will collect annual dues as established by the General membership.

Section 5. Applicants for membership will receive notice of acceptance to membership from the National Executive.

Section 6. An active member, who in the opinion of the Chapter, brings discredit upon the Society, will be expelled. A member so expelled by the Chapter may appeal the action to the National Council whose decision will be final.

Section 7. An active member who will fail to pay the prescribed annual dues within a period of time fixed by National Headquarters, will be suspended. If this cause for suspension will not have been reactivated within one year from the date of delinquency, the suspended member will be dropped from the Society. A member suspended for non-payment of annual dues may be re-admitted to the Society by the National Council upon application through the Chapter.

Section 8. An active member who will have resigned will be dropped, effective with the date of the resignation, from the membership of the Chapter.

Section 9. A member who will have resigned, been suspended, or expelled, will forfeit all privileges in the Society, and all his rights will cease and terminate in all holdings and assets, real property and effects owned or held in trust or operated by the Monterey Chapter of the American Society of Military Comptrollers.

Section 10. Every individual who is a member of the Chapter is entitled to all benefits of such membership. Any individual who subscribes to the purposes and basic policies of this organization may become a member of this organization, subject only to compliance with the provisions of the organization's constitution and by-laws. Membership in this organization shall be available without regard to race, color, creed, sex, or national origin.

ARTICLE V - Officers

Section 1. The following Officers of the Chapter to be called the Executive Committee, will be elected annually as specified in the By-laws, and will serve without compensation.

- a. President
- b. 1st Vice President
- c. Vice President, Naval Postgraduate School and Naval Support Activity at Monterey Bay

d. Vice President, Defense Language Institute Foreign Language Center and Presidio of Monterey

e. Vice President, Defense Finance and Accounting Service - Seaside Operating Location and Operation Mongoose

f. Vice President, Defense Manpower Data Center

g. Membership Director

h. Community Activities Director

i. Treasurer

j. Secretary

k. Newsletter/Publicity Chairperson

l. Retired Member Representative

m. Such other officers as may be necessary may be appointed or elected as the chapter may decide.

Section 2. Officers will be elected during the 2nd quarter (1 April - 30 June) of the fiscal year and will take office effective on the first day of the third quarter (1 July). This will be the same as the year the National Headquarters operates under. Officers shall be elected by simple majority vote of the chapters membership. Officers will serve for a term of one year. Officers may serve for a term longer only upon approval of 2/3 majority of the membership or unless re-elected to serve an additional term(s).

Section 3. No person will be eligible to hold office, be a voting member of a committee, hold a position of authority or trust in the Chapter unless that person is an Active or Life Member in good standing at the date of election, be of good moral character, and reflect the highest ideals of the profession.

Section 4. Any Officer may be removed from office for proper cause by a three-fourths vote of the membership of the Chapter attending in regular or special meeting. Proxy instruments submitted by absent members will be considered as valid deputation of voting privilege and, as such, will be acceptable as a right of vote.

ARTICLE VI - Nominating Committee

Section 1. Each year prior to the election of officers, a Nominating Committee will be established. The Nominating Committee will be composed of four members selected by the President from the membership at large. Nominees selected by the Committee will be reported to the Executive Committee at least one month prior to the date of election. Additional nominations may be made at the time of election from the floor at the regular meeting.

ARTICLE VII - Duties of Officers

Section 1. The President will be the presiding officer. He/She will enforce all laws, contracts, etc., and execute such papers as will require his/her signature. He/She will exercise general supervisory control over all affairs of the Chapter. He/She is ex officio member of all committees, or other governing bodies, and may at his/her pleasure, examine their minutes, books, and records.

Section 2. In the temporary absence of the President, the 1st Vice President will perform the duties of the President. He/She will be responsible for the special programs of the Chapter (both local and national), i.e., inform the general membership about upcoming scholarship award contests, forward information necessary to the national office for the chapter to achieve Five Star Status such as newsletters, yearly agenda, committee chair names to National Headquarters). In coordination with the President, he/she will be responsible for the program and agenda of the meetings to include the organization of fund raising activities that support Chapter activities and for insuring that meetings are conducted using proper parliamentary procedures in accordance with Robert's Rules of Order Revised.

Section 3. The Vice Presidents of the various activities: VP of the Naval Postgraduate School and the Naval Support Activity at Monterey Bay, VP of the Defense Language Institute Foreign Language Center and Presidio of Monterey, VP of the Defense Finance and Accounting Service - Seaside Operating Location and Operation Mongoose, and VP of the Defense Manpower Data Center will be responsible for making arrangements for general membership meetings to include obtaining speaker/program for such meeting(s). He/She will forward all information pertaining to the meeting such as date, location, speaker name, subject/topic to the President and First Vice President who will prepare a flyer. Once the flyer is prepared the VPs will be responsible for distributing the flyer to the members of their respective organizations.

Section 4. The Secretary will record the proceedings of the meetings. He/She will keep an exact roster of the membership; be custodian of the Charter, seal, laws, documents and papers of the Chapter. He/She will maintain contact with the Executive Director, answer correspondence, provide assistance and perform such other duties as may be directed by the President.

Section 5. The Treasurer will receive and deposit all monies of the Chapter, pay its just bills, maintain its books of accounts, and make appropriate reports on the financial condition of the Chapter to the President and the members as directed. He/She or the President will sign all the checks or warrants on the funds of the chapter.

Section 6. The Membership Director is responsible for recruiting new members and retaining current members. He/She will forward copies of membership rosters to National Headquarters on a quarterly basis. He/She will also forward copies of check and applications to National Headquarters and verify that they have been added to the roster and receive their membership certificates.

Section 7. The Community Activities Director is responsible for coordinating the Chapter's activities with the local community. He/She will lead those activities in the Chapter's activities plan that involve the community. He/She will inform the community of Chapter sponsored events to gain their participation and serve as the community's point of contact to the Chapter on requests for volunteers and participation in community activities. He/She will inform the Executive Committee of upcoming community events that may be of benefit to the Chapter's membership.

Section 8. Newsletter Chairman is responsible for the gathering of information and publication of the Chapter newsletter. The newsletter is to be published at least quarterly. A copy will be given to the 1st Vice President for forwarding to National Headquarters also quarterly. He/She is also responsible for publicizing noteworthy activities of the Chapter.

Section 9. The Retired Member Representative will be the Chapter's point of contact to retirees in the local community who were former government employees. He/She will keep retirees informed of upcoming Chapter events and inform the Membership Director of possible candidates for membership. He/She will be the spokesperson for the retirees in the Executive Committee meetings relaying their ideas and suggestions to its members for their consideration.

ARTICLE VIII - Meetings and Quorums

Section 1. At least quarterly meetings of this organization shall be held. Dates of the meetings shall be determined by the Executive Committee.

Section 2. Special meetings of the organization may be called by the President or by a majority of the Executive Committee.

Section 3. The election meeting shall be held during the period
1 April to 30 June.

Section 4. Ten members shall constitute a quorum for the transaction of business in any meeting of this organization.

ARTICLE IX - Dissolution

A two-thirds majority vote of all Chapter members eligible to vote is required to effect dissolution of the Chapter. The net assets of the Chapter, upon dissolution, will be distributed under the direction of the Executive Committee who will coordinate with the National Executive Committee the dissolution of the Chapter. Any distribution of the Chapter's assets will only be made to nonprofit, or charitable organizations. Chapter records will be forwarded to the National Headquarters.

ARTICLE X - Rules of Order

All meetings of or in connection with the business of the Chapter will be conducted in accordance with "Roberts Rules of Order Revised".

ARTICLE XI - By-Laws

The Constitution may be implemented by such By-Laws as necessary and said By-Laws will be effective when passed by a majority vote of the Chapter membership. A copy of the Constitution and the By-Laws will be submitted to the National Council.

ARTICLE XII - Amendments

This Constitution may be amended by majority vote of the Chapter Membership at a regular meeting and such amendments will become effective immediately. A copy of any amendments will be submitted to the National Headquarters.

ARTICLE XIII - Effective Date

Section 1. Adoption: This Constitution, together with the organization's By-Laws shall become effective when approved by a majority vote of the organization's general membership.

Section 2. Amendments:

a. This constitution and the organization's by-laws may be amended at any regular meeting of the organization by a majority vote of the members present and voting, provided that notice of the proposed amendments shall have been given at the previous meeting and that the proposed amendment shall be subject to final approval by the organization's executive committee and the installation commander.

b. A committee may be appointed to submit a revised constitution or set of by-laws as a substitute for the existing constitution or by-laws only by a majority vote of the Executive Committee. The requirements for adoption of a revised constitution or by-laws shall be the same as in the case of an amendment.

c. The constitution and by-laws shall be reviewed every five (5) years by the Executive Committee.